



MOTOR COACH PERMIT APPLICATION
TOURING/TRANSPORTING WITHIN THE CITY OF SAVANNAH, GA

Date of Application: _____

Group Name: _____ Group Contact: _____ Group Phone #: _____

Address of Group: _____ City: _____ State: _____ Zip: _____

Coach Company: _____

Address of Coach Co. : _____ City: _____ State: _____ Zip: _____

Include information if multiple coaches are touring/transporting guests

Coach License Number/State: _____ Color of Coach: _____ # of Passengers: _____

Length of Coach: _____ Height of Coach: _____ Width of Coach: _____

Will the coach park downtown overnight? Please check: ☐ Yes ☐ No If yes, where? _____

**PLEASE COMPLETE THE INFORMATION ON THE NEXT PAGE BASED ON THE TYPE OF PERMIT YOU ARE APPLYING FOR.
FOR MULTI-DAY COMBO PERMITS, COMPLETE BOTH THE TOUR AND TRANSPORTATION PERMIT SECTIONS.**

TRANSPORTATION PERMIT

Name of Accommodation & Address: _____

Transport Date: _____ Arrival Time/Place: _____ Departure Date & Time: _____

TOUR PERMIT

Local Tour Company: _____ Local Tour Guide: _____

***Any motor coach touring the City must employ the services of a local tour guide.*

Tour Date: _____ Tour Hours: _____ Destination(s): _____

*** If multiple destinations, please provide a copy of the tour itinerary*

of Passengers: _____ # of Comps (Driver/escort/tour guide excluded from passenger count): _____

Indicate how the preservation fee will be paid: ☐ Individual Permit ☐ Monthly

Name of Company remitting payment: _____

PERMIT & OTHER FEES

- Motor Coach Tour Permit..... \$20.00/day
- Motor Coach Transportation Permit..... \$15.00/day
- Multi-Day Combo Permit.....\$30.00/72 hours
- Preservation Fee.....Effective August 15, 2014*
 - \$1.00 per adult passenger and per full-fare child;
 - \$.50 per child 12 years and under, provided that the tour fee is no more than 60% of the adult fare;
 - Preservation fees are not required for child three years of age and under, provided that no tour fee is charged or for students (high school and under) and their adult supervising companions when taking an organized field trip sponsored by a school or youth-oriented private non-profit organization.

**** Enclose check or money order made payable to City of Savannah and mail to:**

City of Savannah
Tourism Management & Ambassadorship Department
P.O. Box 1027
Savannah, GA 31402
912-525-1500

WHERE TO OBTAIN A PERMIT

Permits must be purchased through the City of Savannah Tourism Management & Ambassadorship Department. The hours are Monday thru Friday, 8:00 a.m. to 5:00 p.m. located at:

Tri-Centennial Park Visitor Center
301 Martin Luther King Jr. Blvd., Rear Parking Lot
Savannah, Georgia 31401
912-525-1500

Motor coaches entering the Historic District after 5:00 p.m. on weekdays or on weekends or holidays can purchase permits at the Bryan Street Parking Garage until 7:00 p.m. at:

Bryan Street Parking Garage
100 East Bryan Street, Savannah, Georgia 31401
912-651-6477

All permits will be issued only when the application is completed and payment is received. The City will not mail permits. No refunds will be given. Bryan St. location accepts cash, check, or money order for payment and closes at 7:00 p.m. Motor coaches arriving after 7:00 p.m. should obtain a permit the following day.

FOR MORE INFORMATION

For more information on motor coaches and to obtain an application, please visit our website at www.savannahga.gov/motorcoaches or call 912-525-1500.

*** EFFECTIVE AUGUST 15, 2014, PRESERVATION FEES WILL BE COLLECTED AS PART OF THE MOTOR COACH TOUR PERMIT APPLICATION PROCESS. PERMITS WILL BE ISSUED AFTER THE PERMIT AND PRESERVATION FEES ARE PAID.**